

Tardy Guidelines

Tardy to School or Class

7:15-7:25 – Students late to school will report to student services to receive their tardy to school pass and then report to class.

7:26-End of 1st Period – Students arriving to school during this time will enter through the front door of the school. They will be marked as an “I” (In-School Suspension) in Focus and will not be allowed to go to first period. They will hold in 2-101.

2nd-7th Period Tardies – All students tardy to school during these periods will also enter through the front door of the school. Students who arrive to class within the first 5 minutes of the period will be marked tardy by the teacher and allowed to enter class. All students who arrive after the first 5 minutes of a period will be sent to ISS for skipping/unauthorized area. It will be dean discretion on ½ versus full day ISS.

Any student who is held in 2-101 due to a tardy is responsible for all work missed from the teacher for that period. Unless otherwise noted by the teacher, all work is due the following school day.

Tardy Consequences

For students who are tardy but are within the threshold to be eligible to still go to class, the following progressive discipline will be followed:

1-3 = Warning and go to class

4-6 = Lunch Detention

7-9 = Wednesday Detention

10-12 = In-School Suspension (ISS)

13-15 = 2 Days of In-School Suspension (ISS)

16 and beyond = Out of School Suspension (OSS)

*Tardy counts reset each semester